Agenda

Foundation Board (Regularly Scheduled Meeting)
January 28, 2016 @ 12:00 – 2:00
Bring your own Brown Bag Lunch

Call to order (Peggy)

Reflection on Harry Truman’s contribution to Foundation.

Verify quorum (Marty)

Approval of Minutes of October 22, 2015 meeting (Marty)

Treasurer’s Report and action items (Mike)

Investment Report (Mike?)

Introductions of guests (Peggy)

Old Business:

1. Report on grant for mobile unit. Where do we need to go from here? (Rebecca)

2. Approval of (or further editing):
   
   Record Retention (Marty)
   
   Cash reimbursements form (Mike R.)

3. Programs – what is next?

4. Logo and Pamphlet (Rebecca)

5. Web site development and improvements (Rebecca and Marty)


New Business:

1. Election of new officers.

Review action items, deadlines and who is responsible.

Next meeting - scheduled for Thursday, April 28 @ 12:00 – brown bag lunch.

Adjourn
The Foundation of the Bulverde Spring Branch Library
Regularly Scheduled Meeting of the Board of Directors
January 28, 2016
Bulverde Spring Branch Library
12:00 – 2:00

Members present: Peggy Hamm, Mike Rarick, Cornelia Beach, Marty Chrisman, Rebecca Kavanaugh, (A quorum)

Guests: Bev Lemes, BARLD; Donna Harris, FOL, Susan Herr, BSBL, Annabel Fey, Pat Clark, Paul Nugent

The Meeting was called to order at 12:07 p.m.

The minutes of the regularly meeting on 10/22/2015 were approved as distributed.

The Treasurers Report was reviewed filed for audit.

Unfinished Business:

1. Moved, seconded and approved to invest $9500 with 60% in the Schwab Dividend Fund and 40% in Vanguard Total fund.

2. Rebecca Kavanaugh reviewed the committee actions and assignments related to the grant awarded by Pearson. Funds were wired, and issue with currency conversion anticipated to be cleared up soon in order for funds to be available and for the Biblio-Techno-Trekker project to start.

3. Moved, seconded and approved to accept the Expense Reimbursement Request form with the addition of a date field.

4. Reviewed email vote approve BSBL logo.

5. Moved, seconded and approved to invite Annabel Fey, Pat Clark & Paul Nugent to serve as Directors for 3 year terms from 2016 – 2018.

6. The Following Officers were elected for the 2016 year:
   - Chair – Cornelia Beach
   - Vice Chair – Paul Nugent
   - Treasurer – Mike Rarick
   - Secretary – Rebecca Kavanaugh
   - Investment Officer – Annabel Fey

7. Moved, seconded and approved Peggy Hamm to serve a 3 year term as a Director from 2016 to 2018.

8. Moved, seconded and approved Annabel Fey to be added to investment account.

9. Moved, seconded and approved Cornelia Beach and Mike Rarick to be signatures on the checking accounts.

New Business:
1. New Board Member Orientation: Binders for new board members were distributed. Peggy reviewed the contents.
2. Conflict of Interest: Policies were distributed to all members present, signed and filed.

Meeting Adjourned at 2:02.

Next meeting is scheduled for April 28, 2016, 12:00 noon. Bring your own lunch.

Respectfully submitted,

Marty Chrisman
Secretary, 2015