MISSION: TO ENSURE A SUSTAINING FINANCIAL LEGACY FOR THE LIBRARY AS A CHAMPION OF LITERACY, EDUCATION, AND CULTURE THROUGH COMMUNITY AND CORPORATE GIFTS.

Regularly Scheduled Meeting of the Board of Directors

Bulverde / Spring Branch Library

July 28, 2016

12:00 noon – 2:00 pm

Members Present: Cornelia Beach, Mike Rarick, Paul Nugent, Marty Chrisman, Peggy Hamm, Rebecca Kavanaugh

Guests: Bev Lemmes, Lynn Grix, Susan Herr, Melinda Taylor

Cornelia called the meeting to order at 12:11 pm. A quorum was present. The minutes of the regularly scheduled meeting on April 28, 2016 were distributed and approved as corrected. The Treasurer’s report was reviewed and filed for audit. The treasurer also reported a contribution “in kind” had been received by the Foundation from an anonymous donor.

Unfinished Business

- Foundation mission statement was introduced and accepted by the Board.

New Business

- Lynne Grix was nominated as a new member for the Board and for the office of Treasurer, replacing Mike Rarick, who has resigned. A motion was made, seconded, and approved for Lynne to serve as Board member and Treasurer.

- Peggy Hamm reported that we have received a grant in the amount of $12,000 from the Kronkosky Foundation; grant will be used for the BSBL Biblio Techno Trekker. She also noted that we are applying for a grant from the San Antonio Area Foundation for additional needs associated with the Trekker.

- Susan Herr reported on the current status of the Trekker program: WiFi is installed; new equipment being tested; additional items for outfitting Trekker being ordered; Staff being trained on outreach with Trekker; schedule and route being defined.

- Rebecca Kavanaugh brought samples of two marketing pieces to use with potential donors. Board members made suggestions for revisions, and those will be incorporated. Susan Herr will find out the potential expense to have the trifold brochure perforated. The Board discussed various means (posting to a shared drive, for example) for making the marketing material available to Board members; several ideas are being considered.

- During Brainstorming, Marty Chrisman suggested that we draft a plan for “Dining for Dollars” Foundation money-raising program that would enlist local restaurants to donate a percentage of revenue from one night’s business at set intervals. Marty and Paul Nugent will work on this plan.

- Lynne Grix suggested that the Board develop relationships with local estate planning attorneys and acquaint them with the Foundation and its purpose so that they may consider BSBL as an appropriate beneficiary for some clients. She added that an effective way to introduce the Foundation might be through a brief visit at these professionals’ organizational/social meetings. Lynne will work on a plan to begin this initiative.

Next meeting is scheduled for October 27, 2016, at 12:00 noon. Bring your own lunch.

Respectfully submitted,
Rebecca Kavanaugh, Secretary, 2016