Call to Order: Vice President Clare Helminiak called the meeting to order at 1:00 p.m.

Roll Call/Verify Quorum: A board quorum was verified by Clare Helminiak. The following board members were present: Clare Helminiak, Linda Quintero, Anne-Marie Kimbell, Susan Shapiro, and Sarah Sick. Absent was Toni-Ann Salberta. Other members present were Donna Harris, Jeaniene Jolley, Mary Lu Zellers, Karen Schmalz, Jewel English, Mary Catherine Cole, Bev Lemes, Susan Herr, Cornelia Beach, and Peggy Hamm.

Opening Remarks: Clare Helminiak, Vice President, was filling in for Toni-Ann Salberta, President, who was out of town.

BARLD Report: Bev Lemes said the group met with representatives from O'Haver Construction this morning, and those contractors will get back to the group with their monetary numbers this afternoon at the BARLD meeting. The tentative date for start of construction is April 1, 2018. Bev also reported that Lori Mammen, secretary of BARLD, will send the BARLD minutes to the FOL Committee Director so it can be send out with all the other items before the next FOL Board meeting.

Foundation Report: Peggy Hamm was pleased to announce that the library foundation got a grant of $145,000.00 from the Kronkosky Charitable Foundation for the RFID (Radio Frequency IDentification), a check in/check out system for library books and materials. This wireless technology is designed to make the checking in and out of materials more efficient and less susceptible to error. The group has not yet heard the outcome of other grants for which they applied. In the meantime, the BSBL Foundation has applied to the state for approval of the name change to BARLD (Foundation of the Bulverde Area Rural Library District). Peggy Hamm, also, happily announced that the foundation’s Valentine’s fundraiser “Stay at Home and Read a Book” brought in at least $9,700.00, a sum that could rise when matching corporate funds are received.

Library Director’s Report: Susan Herr, library director, said she met with Denelle Wrightson, the consultant handling furniture for the expansion, to discuss picking up and rearranging furniture to eliminate a lot of shuffling and rearranging of books in anticipation of the upcoming construction. She and her staff have also been working out the logistics of moving and setting up some of the staff in the temporary annex location by April 1, 2018. Susan also commended Lacee Sowell for the beautiful job she did designing the banner to announced the new temporary location of the library during the expansion of the current library. The design has been sent to the printer. Susan asked that the Book Nook committee meet with her between now and the end of March to determine where to relocate or shift the book nook area during the construction phase.
Approval of February Minutes: A motion was made by Linda Quintero and seconded by Susan Shapiro to accept the February minutes as written. All voted in favor of accepting the February minutes.

Treasurer’s Report/Fundraising: Linda Quintero went over the FOL Executive Financial Summary as of February 28, 2018. The FOL currently has $85,062.30 in Total Checking/Savings. Linda pointed out that we added $4,000.00 to our board designated library expansion funds with a donation from ExxonMobil matching funds. Adding the total other current assets of $11,514.46 to the aforementioned checking/savings accounts, gives the FOL $96,576.76 in Total Assets. Total Liabilities were $1,367.06 which included $1,117.28 for Bus Trips and $249.78 in sales tax. Available Cash amounted to $50,743.02. Linda also provided a Statement of Activities as of February, 2018 which showed a Net Income of $5,497.07. Linda said she ordered two copies of the IRS Form 990 EZ and instructions. Linda will provide one copy to Toni-Ann Salberta, FOL President, but recommended others become familiar with the form. They are available on the IRS website.

Communications: N/A

Committee Reports:

Book Nook – Linda Quintero reported that the Book Nook had another good month. The “$10 a Bag Sale” was a big success which netted the committee $930.00 from bags, $24.75 in individual book sales, and $3.00 from note cards. This was all profit since it was a tax-free day. The committee plans to set a date for another bag sale once they know when the Book Nook has to move from its present location.

S.T.A.G.E. – Linda Quintero announced that the S.T.A.G.E. FOL fundraiser will be “Ring of Fire, the Music of Johnny Cash” on October 4, 2018. This is a repeat performance of the musical. It was a very popular during its initial run years ago, so hopes are that it will be another sold-out performance in October. Incidentally, S.T.A.G.E. is celebrating its 20th anniversary this year.

Excursions Committee - Donna Harris reported the bus trip to San Antonio’s Holocaust Museum on March 1, 2018 went well. Turnout was slightly lower than expected, but everyone had a well-informed visit. The next trip planned is to the San Antonio Botanical Gardens on either April 10th or 17th with lunch venue to be determined at the next committee meeting. Upcoming trips planned include the play “All Is Calm” at the Playhouse on Thanksgiving weekend and possibly another trip to the Tobin Center for the symphony’s Holiday Pops, if a discount can be gotten on the tickets.

Butterfly Garden - Clare Heminiak announced that James Gray, landscape architect with Rialto Studio, will do a one hour presentation on Monday, March 19th at 6:30 p.m. at the GVTC Auditorium which is open to the public. Mr. Gray’s presentation is entitled “Landscape Architecture BSBL Butterfly Garden.” It’s recommended that you arrive by 6:00 p.m. for the presentation. Mr. Gray is working with the Master Gardeners and Butterfly Committee to redesign the library’s gardens after the expansion. FOL has allotted money for the purchase of plants for the new butterfly garden. The new gardens will include a water feature.
Great Decisions - Debbie Soelberg was not present at today’s meeting, but Susan Herr announced the program is all lined up and ready to go. The meeting place will probably be at the temporary annex location with programs set to run April 5th, 12th, 19th, 26th, August 23rd & 30th and September 6th & 13th.

Hospitality Committee - Pat Haecker, the chair, was not present at today’s meeting. The Hospitality Committee will prepare the food for all the Great Decision programs. There is a kitchen at the temporary library annex so that will not be a problem for the committee. Linda Quintero offered to make an updated list of committee members to help Pat with recruiting people to bring food. Susan Herr will talk to Pat reference the menu.

Old Business:

The Big Give:  Linda Quintero talked about FOL’s participation in the Big Give, on Thursday, March 22nd. She explained that this is a one-day, online fundraising event for nonprofits in the Hill Country area. This year our goal is to raise $5000.00 to furnish the new teen area. While the focus is on online giving, the FOL will have a donation site in the library for those who don’t wish or like to give online. It will be manned from 9:00 am to 5:00 pm. She asked for the FOL Board, FOL committee chairs, and other members to help man the onsite station. She said although there is a one-day push for March 22nd, donors can give earlier. The donation portal on the Big Give website, thebiggivesa.org, will open one week early on March 15th. Linda will also have a pouch in the file cabinet for donors who wish to give in person at the library starting March 15th. Linda said EBlasts have been going out to remind patrons of the Big Give and an article on the Big Give appeared in the latest “Front Porch News” magazine. In closing, Linda said the Thank You cards to give to donors of the Big Give were at Documation for printing.

New Business:

Mountain Springs POA Vote Count – Mary Lu Zellers said the Mountain Spring POA requested 4 – 6 volunteers to count votes at their election on Saturday, March 24th at 10:30 a.m. Donna Harris offered to coordinate the volunteers to do the count. Mountain Springs POA makes a donation to FOL for our services with the vote count.

Louise Penny Fundraiser – Donna Harris asked for the FOL Board to consider funding for a Louise Penny Fundraiser to be presented by BARLD. Louise Penny is the author of eleven mystery novels. The series is set in Three Pines, Canada near the Vermont border with one of the lead characters being Detective Armand Garmache. The film “Still Life” is based on the first book in the series. A committee consisting of Donna Harris, Peggy Hamm, Bev Lemes, and Debbie Soelberg discussed organizing Louise Penny Fundraiser for BARLD at a meeting on March 20th. At the fundraiser the film “Still Life” will be shown and refreshments served in a French style bistro setting
to about 40 people for a $25.00 minimum suggested donation. Donna and her committee were asking FOL to consider donating $360.00 to pay for the organization of this fundraiser with the stipulation that all proceeds go to BARLD. The donation required a vote. Linda Quintero made the motion to donate the $360.00 to cover the costs of the Louise Penny fundraiser and all proceeds will go for the expansion. Susan Shapiro seconded the motion. All present voted in favor of the donation to BARLD.

**Request for Hospitality Committee to Prepare Dinners for Great Decisions Programs in April** – This was covered during the Committee Reports with Susan Herr planning to contact Pat Haecker to verify that this was okay with her and her committee.

**Membership in the Chamber of Commerce** – Linda Quintero brought up the question whether FOL should join the Chamber of Commerce at a cost of $250.00 for an annual membership. After a brief discussion, Anne-Marie Kimbell made the motion that FOL join the Chamber of Commerce at a cost of $250.00 and Susan Shapiro seconded the motion. All present voted in favor of joining the Chamber of Commerce. Linda Quintero said she would fill out the necessary paperwork.

**New Business Not on Today’s Agenda:**

**Kitchen Shower for FOL Kitchen** – Donna Harris suggested FOL have a kitchen shower to stock the new FOL Kitchen with much needed kitchen items. After a brief discussion, it was deemed worth looking into at a later date. Possible ideas included online gift registries.

**Staff Luncheon** – In the past the FOL Board hosted a luncheon each April for the library staff. Linda Quintero suggested we consider a date and a location for the luncheon. This is to be discussed further at a later date.

**Going Away Party for Carol Scheffler** – Mary Lu Zellers announced that there would be a going away party on Saturday, April 7th at the Mountain Springs Ranch Pavilion for Carol Scheffler who is moving to Washington State on April 18th.

**Calendar Review:** A brief review of the 2018 calendar lead to the addition of the dates in August and September for Great Decisions Programs and the Holiday Tea on December 6th. Items scratched from the calendar included the Gardening Series and the Veterans Day celebration just until the expansion construction is finished. Anne-Marie Kimbell, co-secretary, said she would make the necessary corrections to the calendar.
**Adjournment:** A motion was made to adjourn by Clare Helminiak and seconded by Susan Shapiro. The meeting adjourned at 2:00 p.m.

Respectfully submitted,

Sarah Sick, Secretary

A motion was made by Linda Quintero at the FOL Board Meeting on April 9, 2018 to accept the March 12, 2018 minutes as written. The motion was seconded by Claire Helminiak. All voted in favor of accepting the March minutes.

Sarah Sick, Co-Secretary

March 12, 2018